

Meeting Pack – April 8th 2026

AGENDA

1. **Welcome and Apologies:** To receive and accept any apologies for absence
2. **Declaration of interest on any item on the agenda.**
3. **Minutes:** To agree and sign the minutes of the Parish Council meeting held on 11th March 2026.
4. **Finance Report:**
 - a. To approve April payments (note additional invoices may be received prior to the meeting).
 - b. To note any income received.
 - c. To note bank balances.
5. **Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan.** Note, due to deadlines, applications received prior to the meeting may also be considered.
6. **To update on Sensory Gardens and Coronation Memorial Project.**
7. **To consider next steps for the Parish Council Neighbourhood Plan.**
8. **To note changes to planning appeals – Parish Councils will no longer be able to comment.**
9. **To note playground inspection 2026 forms completed.**
10. **To note grant monitoring form submitted.**
11. **To update on year-end status, including external audit and reserves.**
12. **To review and approve Standing Orders.**
13. **To review S106 and CIL funds.**
14. **To update on Footpath GLK/27/1.**
15. **To discuss Annual Parish Meeting and agree proposed agenda.**
16. **To note accounts to March 2026 and financial controls.**
17. **To consider Clerks salary and outstanding holiday.**
18. **To update on potential development of sports facilities (tennis courts and cricket club).**
19. **Kimble Stewart Hall.**
20. **Parish Matters.**
21. **Correspondence, reports, and issues (for information only).**
22. **To confirm the date of the next Parish Council Meeting. 13th May, 2026**

P McBride

**Pauline McBride
Clerk to the Council**

Thursday 2nd April 2026

ITEM 3) Minutes. To agree and sign the minutes of the Parish Council meeting held on 11th March 2026.

**Minutes of Great and Little Kimble cum Marsh Parish Council meeting held on Wednesday
11th March 2026 at Kimble Stewart Hall at 7.30pm**

Attendance: Cllr John Austin, Cllr Delia Burton, Cllr David Williams, Cllr Alun Jones, Cllr Harvey Alison, Cllr Joanne Bourke, Cllr James Cripps and Clerk Pauline McBride. In addition, two members of the public attended with specific interest in the Local and Neighbourhood Plan.

201) Welcome and Apologies: There were no apologies.

202) Declaration of interest in any item on this agenda by a member: None were declared.

203) Minutes. To agree and sign the minutes of the Parish Council meeting held on 11th February 2026.
Unanimously approved.

204) Finance Report:

a) March Payments for Approval

Pauline McBride	February Salary	£676.00		£676.00
HMRC	Tax and NI	£64.20		£64.20
Pauline McBride	Expenses February	£35.90		£35.90
Shield Maintenance Ltd	Bin emptying February	£57.41	£11.48	£68.89
SRT	February Litter pick	£120.00	£24.00	£144.00
Caloo	Outdoor Gym Equipment	£15548.00	£3109.60	£18657.60
Shield Maintenance Ltd	Install 2 bins at Hayfields	£337.20	£67.44	£404.64
DA Fane	Payroll processing for 2025/2026	£160.00		£160.00
Cashplus Account	Top up February Expenditure	£33.86	£6.77	£40.63
		£17032.57	£3219.29	£200251.86

March Payments were noted and approved.

b) Income Received in February

Lloyds Bank interest	£21.39
Heart of Bucks Grant	£16204.30
Total	£16,225.69

c) Bank Balances - Total bank balances at 28/02/2026 were **£ 543,322.57**

205) Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan.

There were no new planning applications received.

The following status changes of applications were noted:

PL/25/6068/FA: Arden, 1 Grove Lane, Great Kimble, Buckinghamshire, HP17 9TR. Proposed detached outbuilding (retrospective). **Conditional planning granted 26/02/2026.**

In addition, since the last Parish Council Meeting, local residents and Parish Councillors had been invited to a presentation/consultation on a proposed development of up to 60 homes on the land west of Kimblewick Road in Kimble. The event was held by Land and Partners, the planning consultants, at Kimble Stewart Hall on 5th March. It was noted that they appeared to be very eager to engage with the local community and Parish Council to provide homes and facilities to enhance and not detract from the Parish. It was also noted that they intend to comment on the proposed Local Plan which Buckinghamshire County Council is currently consulting on.

206) To update on Sensory Gardens and Coronation Memorial Project. Representative of the Parish Council have been working hard to organise the next meeting Cala, which has proved difficult due to full time working councillors and Cala only being able to meet during the working day. Cala newly appointed groundworkers are ready to move on with the ground work but there are discrepancies on the current ground levels across the site. Cala would like to leave the current higher levels than planned but the Parish Council and local residents fear this will lead to drainage issues. In addition, the current pathway is not totally in line with plans. Cala would prefer to leave this as it stands but must get agreement from the planning department that this variation to plan is acceptable. The PC should not take over the land unless either all is in line with original plans, or planning variations have been permitted by the Planning Department. On the Legal side then the Parish Council and Cala legal representatives are now in touch and will work towards a land transfer date, notwithstanding the current ground level and path deviations from plan. It was also noted that storage facilities for the sculpture may need to be considered if there is any slippage on the original plan for the gardens to be ready for the beginning of May. On a very positive note, the £16k grant for outdoor gym equipment had been received and the equipment ordered. **Cllrs Alison and Burton will continue to liaise with Cala and report back.**

207) To consider the next steps of the Parish Council Neighbourhood Plan and update from meeting on 26/02/2026. Minutes of the meeting held between Neil Homer of ONH and representatives of the Parish Council had been distributed with the meeting pack. Although the current Neighbourhood Plan runs through to 2033, its five-year anniversary is coming up in May. This, together with the recent proposed Local Plan from Buckinghamshire County Council, means that the Neighbourhood Plan is likely to have less weight attached if and when new planning applications are made. It was resolved to appoint ONH to assist in objecting to/mitigating the impact of the proposed Local Plan and to 'roll forward'/ renew the current Neighbourhood Plan. **Clerk will contact ONH to engage and request an objection is made to the draft Local Plan by 16th March current deadline.**

208) To note Parish Council review of the Practitioners Guide 2025. An overview and link to the full guide had been distributed with the meeting pack and all had reviewed. **Noted**

209) To update on year-end status. The Clerk reported on work to date and the increased workload coming up over April and May.

210) To review and approve 2026/2027 Risk Assessment, Financial Regulations, Approved Suppliers and Internal Controls. Drafts of each of the four policies had been distributed with the meeting pack. All had been reviewed and unanimously approved. **Clerk will update and publish approved policies to the website.**

211) To update on Hayfield bins, noticeboard and Village Shop progress. It was noted that the bins have been installed and are being emptied each Wednesday, along with all Parish bins. Whilst there had been complaints around the siting of one bin (the dog bin), the Parish Council are unable to move onto a public highway without the agreement of the highways department. A high-quality notice board has been ordered and location for installation will be checked. **Clerk to investigate location options prior to installation.**

212) To update on insurance renewal options/status. The Clerk advised that several quotations had been requested and none were able to match the Clear Council quote of £950. The initial quotation of £850 had increased due to the additional request for £50k instead of £3.5k cover for the war memorial, plus additional play/qym equipment cover. It was resolved to cover again with Clear Council. **Clerk will arrange cover and payment.**

213) To update on Footpath GLK/27/1. A local footpath has been previously reported as impassable to due land encroachment. It would appear that two doors have been installed to pass through the footpath but these have been locked. Since the footpath is not properly passable by the public, it was resolved to contact both The Ramblers and Buckinghamshire Footpaths Department. **Clerk will contact both specifically asking Buckinghamshire County Council to provide details with photographs of how exactly the footpath has been made passable.**

214) To consider request for a separate Parish Council Newsletter. A resident had suggested the Parish Council produce their own newsletter. Since there is already a Parish newsletter it was thought excessive and time consuming to produce yet another newsletter. It was agreed to offer more items for inclusion to the existing newsletter and also to publish the Annual Chairmans Report via the existing newsletter.

215) To update on the future of Kimble Cricket Club following the meeting with the management and Bucks Cricket Club. Councillors Burton, Williams and Alison had a recent meeting with the head of Buckinghamshire Cricket Club and Bob Whitehead of Kimble Cricket Club. Bob had informed the group that this was certainly the last year of being able to run the club and that they would like to transfer the land to the Parish Council and had provided the deeds for review. Bucks Cricket Club expressed interest in taking over the maintenance and running of the club and would be looking into funding sources with a view to creating a multi-use sports facility. Additional land could be available from Robarts but the need to understand exactly how much land was noted. The current cricket club location suitability for a multi-use sports facility was questioned with the suggestion that a site nearer a main road would be appropriate. In the short term the question is whether the Parish Council could/should take over the land and lease it on to Buckinghamshire Cricket Club to run and maintain. **Councillors Burton, Williams and Alison will continue dialogue and report back.**

216) To update on potential development of sports facilities (tennis courts and cricket club) This was covered in agenda item above.

217) Kimble Stewart Hall update and Emergency Management Support Plan. Councillors Bourke, Williams and Jones had attended a separate meeting with the village hall committee to discuss how best the Parish Council could support them. There was a clear need for resource and the Parish Council had previously agreed to fund a hall manager to both take on hall management tasks and also to improve efficiencies in systems and procedures.

218) Parish Matters – stiles etc.

The Clerk reported that the last 2 of the initial 8 gates, identified for replacement with accessible gates, were currently being reviewed by Buckinghamshire County Council to establish the land owner. The first two had been replaced, the land owner had refused permission for the second 2. The third pair were found to already be accessible.

A report regarding a missing fence between the playground and Cala development had been received. It was noted that this had been purposely removed a very long time ago to provide access between the Cala development and the playground. **Clerk will advise resident.**

A councillor had heard of Kimblewick residents suggesting the installation of a defibrillator in Kimblewick. The Parish Council will consider this if residents formally request this with a costed proposal.

219) Correspondence, reports, and issues (for information only)

Standing orders are due to be reviewed. **Councillor Cripps will undertake initial review and clerk will add to the agenda for April.**

The Annual Parish Meeting is due in May. **Clerk will add to the agenda for April.**

The Clerk is on holiday from 15th to 26th March.

220) To confirm the date of the next Parish Council Meeting. Wednesday 8th April 2026.

Meeting closed at 9.30

ITEM 4) Finance Report:

a)To approve April payments (note additional invoices may be received prior to the meeting).

April Payments for Approval

Pauline McBride	March Salary	£676.00		£676.00
HMRC	Tax and NI	£64.20		£64.20
Pauline McBride	Expenses March	£35.90		£35.90
Shield Maintenance Ltd	Bin emptying March	£57.41	£11.48	£68.89
SRT	March Litter pick	£120.00	£24.00	£144.00
Clear Council	Insurance	£863.81	£97.06	£960.87
Weather IT	50% balance re memorial	£15262.57	£3052.57	£18315.14
Community Impact Bucks	Annual subscription	£58.33	£11.67	£70.00
Momo Signs	Gilding 30% deposit	£1740.00		£1740.00
Julie Bunker	War Memorial planting.	£131.90		£131.90
Cashplus Account	Top up March Expenditure	£33.86	£6.77	£40.63
		£19043.98	£3203.55	£22247.53

Note Lloyds business banking monthly charge of £8.50

b)To note any income received

Lloyds Bank interest	£18.16
Unity bank quarterly interest	£617.44
KSH rent	£1.00
Total	£636.60

c)To note bank balances. Total bank balances at 31/03/2026 were £ 521,691.31